

## ABOUT THE BOOK

In every competitive examination, conducted by the UPSC, SSC, Railway Recruitment Board, Banking Services Recruitment Boards and other agencies for admission to various management or professional institutes, there is usually a paper, called *Test of English Language* or *Test of Communicating Skills*. This guide has been designed after a thorough scrutiny of earlier years' test papers and the syllabi covered in the following competitions:

1. Assistant Grade Examination
2. NDA and CDS Examination
3. Divisional Accountants/Auditors/UDC Examination
4. Bank Probationary Officers' Examination
5. Bank Clerical Examinations/Bank Officer's and Secretarial Recruitment Examinations
6. LIC /GIC AAOs Examination; New Indian Assurance Officers Examination
7. Inspector of Central Excise/Income Tax Examination; Tax Assistant Examinations (SSC)
8. Railway Recruitment Board Examination
9. Assistant Commandants/DSP Examinations (CRPF, BSF, ITBP, etc)
10. Sub-Inspector of Police, DSP, CBI, etc. Exams
11. Stenographers' Examination (UPSC/SSC)
12. Assistant Commissioner of Provident Fund/Employee Provident Fund (EPFO) Social Security Assistant Examinations
13. Engineering Entrance Examination
14. NABARD Development Officer (Gr. A) Exam/R.B.I. (Gr. B) Officers Examinations
15. Statistical Investigator's Examinations

In addition, for various examinations mentioned above, we have thoroughly covered the latest trends & formats of English Sections of the various entrance examinations like:

1. Master of Business Management/Administration (MBA/PGDBM/PGDBA) Entrance Examinations (e.g. CAT / MAT / XAT / SNAP /ATMA / NMAT / IRMA / IIFT / FMS etc.)
2. Hotel Management Entrance Examinations
3. National Institute of Design (NID)/National Institute of Fashion Technology (NIFT) Entrance Examinations
4. LL.B Entrance Examination
5. National Talent Search (NTSE) Examination

### A LOOK AT THE TEST STRUCTURE

The Test of English Language for the aforementioned examinations, is not designed to evaluate your knowledge of English literature. It usually covers 'General English' of the 10 + 2 standard. The questions are mostly multiple-choice Objective-type questions but in some examinations descriptive type questions are also asked.

Your comprehension of English language is tested through objective-type questions on grammar, vocabulary, sentence correction, synonyms, antonyms, idioms and phrases and comprehension passages. As far as grammar is concerned, you are not required to learn the glossary of complicated grammatical jargons, but should have the basic knowledge of word usages, matching of subject and verbs, correct usage of tenses and grammatically correct sentences acceptable in standard written communication.

However, you will find there are certain examinations, especially those of MBA Entrance Examinations, which will have separate section on 'Test of English language' or 'Verbal Ability Section' and 'Test of Comprehension Ability' or 'Reading Comprehension (RC) Sections'.

**THE BOOK**  
***The Pearson Objective English, 2<sup>nd</sup> Edition***

This book, based on the type and format of questions generally appearing in the above-mentioned competitive examinations covers the entire syllabi in six parts. So, it prepares you thoroughly for their existing formats exams as well as gives you an edge over others as it equips you to tackle successfully the new type or formats of questions appearing the the English section.

The Book is strategically divided into 30 Chapters which are grouped under Eight Sections. A peek into this scientifically structured book is given below.

**Section I—A Guide to Written Examinations**

This section contains four chapters.

**Chapter 1** presents you a thorough introduction about the tests in general and also explains how this book will help you score high.

**Chapter 2** provides you a quick look into various written examinations and gives tips & strategies to prepare for written examinations. A glance of syllabi of various competitive examinations for their Test of English and Comprehension Ability sections is also provided.

**Chapter 3** explains the methods of showing answers in Objective Type Multiple Choice Questions (MCQs).

**Chapter 4** lists some tips for sure success in Test of English.

**Section 2—Correct English Usage Tests**

This section targets the questions which are based on correct grammar usage. It is divided into three (5 to 7) chapters.

**Chapter 5** is the backbone of this section as it provides the Building blocks of correct grammar usage and also lists some common pitfalls you encounter attempting questions based in grammar usage. You are suggested to refer to this chapter frequently, especially, during attempting practice tests. In your examination there may be 10-12 sentences in which your task is to detect the error or suggest improvement. For this purpose, basic rules of correct grammatical usage of words are of immense help. Each rule is explained here through illustrations which makes understanding the concept interactive.

Chapter 6 and 7 deals with questions which are primarily based on the fundamental rules provided in Chapter 5.

**Chapter 6** covers 'Spotting the Error' or 'Error Identification Questions', while,

**Chapter 7** deals with 'Sentence Improvement Questions'.

Each chapter opens with different formats of questions taken from previous years papers along with explanations and reference to the background material to refresh your knowledge of basic English language.

After introducing you to various formats of such questions, there are ABZs (Accuracy Booster Zones) which give you abundant practice material with an aim of increasing your accuracy level as you move ahead.

At the end of the chapter are SMSs (Speed Maximizer Sectors) which comprise of timed Drills targeted to help you speed up for particular type of questions. Both these new features in the second edition of this book emphasize the need of speed and accuracy to attain edge over competition.

Based on similar format as discussed above for Section 2, we have four more Sections (3 to 6) which are briefly discussed below:

**Section 3—Vocabulary Tests**

**Chapter 8:** Building Blocks for Vocabulary Building.

**Chapter 9:** Test of Synonyms

**Chapter 10:** Test of Antonyms

**Chapter 11:** Test of Analogy

**Section 4—English Proficiency Tests**

**Chapter 12:** One word Substitutions.

**Chapter 13:** Idioms and Phrases

**Chapter 14:** Idiomatic Use of Verb with prepositions and Other Words

**Chapter 15:** Dealing with Homonyms

**Chapter 16:** Test of Spellings

### **Section 5—*Logic Based English Language Tests***

**Chapter 17:** Rearrangement of Jumbled Words

**Chapter 18:** Rearrangement of Jumbled Sentences.

**Chapter 19:** Detection of word-pair having Same or Opposite Meaning.

**Chapter 20:** Sentence Completion or Fill in the Blanks

**Chapter 21:** Word Utilization Problems

### **Section 6—*Comprehension Ability Test***

The clubbing of Reading Comprehension Tests and Cloze tests are purposeful. As per the recent trends, the degree of difficulty in terms closeness of options available in Cloze Test questions has become very high. It is not mere filling-in-the-blanks to complete the passage anymore, but you need to comprehend the meaning of the passage and direction of flow of subject discussed in it. As for RC section, we have increased the number of passages for practice and also sorted them in increasing length for students to build up speed and become more successful in dealing with RC questions.

**Chapter 22:** Reading Comprehension Test.

**Chapter 23:** Cloze tests

### **Section 7—*Full Length Test Papers***

In this part there are 50 fully-solved full-length test papers. The questions are based on the pattern of questions appearing in various competitive examinations and through each paper almost every part of the syllabus has been covered.

**Chapter 24:** Verbal Ability Tests.

**Chapter 25:** Composite Tests

**Chapter 26:** Reading Comprehension (RC) Test

### **Section 8—*Previous Year's Original Papers***

In this section fully solved question papers of Test of English for various competitive examinations have been included and candidates are advised to solve them under actual examination conditions and in one sitting only. This section aims to introduce students to different formats, question types and scoring patterns of English language sections in variety of examinations.

**Chapter 27:** UPSC Defence Services Examinations.

**Chapter 28:** Bank Probationary Officers/Development Officer Examination

**Chapter 29:** MBA Entrance Examinations

**Chapter 30:** Other Important Examinations